

ANOU MIRKINE

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Career Profile

Dynamic and persevering Designer/3D CAD modeler with 25 years of experience in the fields of architecture and interior design using Autodesk Revit and AutoCAD. Areas of expertise include: 3D Modeling and Rendering, BIM, and working drawings using Autodesk Revit to produce coordinated documents for Design Development and Construction phases of Residential and Commercial projects.

Skills

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| <ul style="list-style-type: none">• Autodesk Revit and BIM 2005 to present• Creative problem solving• Strong presentation skills• Expertise in troubleshooting computer and software issues• Typing 100+ wpm• Web Design and CSS | <ul style="list-style-type: none">• Architecture software including AutoCAD• Architecture, Revit, ArchiCAD• Structural, mechanical, civil, electrical drafting• Design review software• Writing• Interior Design• Adobe Creative Suite (Photoshop, etc.) |
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Accomplishments

AutoCAD and Revit Software Utilization

- Produced drawings and maintained, archived and retrieved CAD files and drawing documents for the completion of several commercial and residential projects.
- Delivered high-quality services and documents including the creation of 3D computer-generated models and compelling artistic renderings of residential and commercial projects for the architectural design community.
- Expertly trained in Autodesk Revit and BIM
- Interfaced architectural design and CAD technology with the professional design team of architects, engineers and general contractors with a high degree of credibility and competence.
- Learned new features in architectural and business software packages in a creative and disciplined manner.

Detail Drafting

- Created detailed floor plan, sections and detail drawings for projects involving a variety of different materials for assembly and installation.

Drafting

- Created detailed technical drawings of structural designs according to specifications for residential, retail, commercial and industrial projects.

Presentations

- Created presentation materials for sales, customer relations and management purposes.

Customer Interface

- Generated sales and headed technical support for IBM computers sold to students and faculty at Columbia University Business School.
- Managed student and faculty accounts and delivery of IBM computer systems and peripherals. Installed components on delivered machines and tested to insure proper operation.
- Performed general administrative work, including word processing,

- Organized reference library and made recommendations for the library to work more efficiently.

Professional Experience

ANOU MIRKINE DESIGNS, Owner/Manager

1993 - present

Santa Fe, NM,

- ◆ *Home and Building Design, 3D Rendering and Drafting Services,*
 - *Using Autodesk Revit and AutoCAD*
 - Managed numerous projects simultaneously within budgetary restrictions, using Revit since 2005 and AutoCAD since 1993.
 - Discerned client's key needs and delivered a basket of services and products that met their expectations using customer-centric abilities, high end software and design skills.
 - Produced more than expected using the ability to follow through on all tasks and met deadlines.
 - Implemented technical support to clients on most hardware, software and network issues.
 - Established long-term clients due to successful and timely completion of assignments and projects.
 - Met with customers to help design exterior and interior elements for residential homes.
 - Designed residences for individual owners, coordinated necessary engineering disciplines, and delivered architectural or permit sets to clients.
 - Administered training to architects on Revit and other aspects of computer/software use and developed and designed project proposals for architects and engineers.
- ◆ *Web Design and CSS*
 - Designed and maintained websites using Dreamweaver and WordPress
 - Wrote copy
- ◆ *Administrative services.*
 - Word processing using Microsoft Office
 - Medical Billing
 - Scanning
 - Publishing
- ◆ *Design, Drafting, CAD experience with various architectural firms in Santa Fe and New York from 1986 to 1993.*
 - Hand drafting and hand rendering

YATES HOGAN ARCHITECTS, Draftsperson

1993

Santa Fe, NM

- Reported to project architects, completed plans and details on in-house commercial projects, including development and delivery of all construction details for the Artesia Country Club.

JAYNE DEARTH, RPT, Medical billing

1990 to 2005

Santa Fe, NM

- Generated Bills for Insurance company
- Wrote correspondence

HAINES LUNDBERG WAEHLER, Draftsperson/Intergraph

1988 to 1989

New York, NY

- Produced all working drawings by deadlines and provided drafting assistance on large-scale laboratory designs. Worked with project managers and project architects to deliver error-free construction documents.
- Operated Intergraph computer-assisted drafting and design software
- Assisted code specialist in preparing code and zoning review

SHELLY KROOP ARCHITECTS, Draftsperson/Designer

1987 to 1988

New York, NY

- Participated as a member of the design team on a large 250-unit development project in Yonkers New York and assisted in the design and development of a 2- and 3-bedroom unit apartment building.

COLUMBIA UNIVERSITY BUSINESS SCHOOL, Deans Office

1985 to 1987

New York, NY

- Provided administrative services, including typing, filing, answering phones.

Education and Training

SANTA FE COMMUNITY COLLEGE, Santa Fe, NM: 2011

- AA Fine arts – Drawing and Painting

SANTA FE COMMUNITY COLLEGE, Santa Fe, NM: to present

- Interior Design program – AAS with certification in Kitchen & Bath Design

FILM APRENTICESHIP PROGRAM INC., Santa Fe and Albuquerque, NM

- Received training in all aspects of filmmaking including lighting, camera operation, studio use, editing, sound, and production.

UNIVERSITY OF NEW MEXICO, Albuquerque, NM: Masters in Architecture

- Thesis: Healing Environments: Physical, Spiritual, and Psychological Factors in Architecture that Promote Health

CITY COLLEGE SCHOOL OF ARCHITECTURE, New York, NY- 1987 to 1989

- Completed 3.5 of 5 year undergraduate architecture program before transferring to Masters Program in New Mexico.

COLUMBIA UNIVERSITY, New York, NY – 1985 - 1987

- Architecture, Creative Writing

BENNINGTON COLLEGE, Bennington, VT: B.A.

- Painting and French Literature (Double major) 1975 to 1979.

References

Greg Allegretti – 505-660-9652

Aaron Bohrer – 505-670-2375

Vahid Mojarab – 505-412-1242